



POSTER PREPARATION GUIDELINES & REQUIREMENTS

AABB Annual Meeting 2017 – San Diego

Abstract Poster Luncheon (Attendance is mandatory.)

Poster presentations take place during the Abstract Poster Luncheon (Saturday, October 7, Noon - 2:00 pm) in the San Diego Convention Center – Hall E. Please be at your poster location, prepared to discuss your poster with attendees.

Posters will be on display from Saturday, October 7, 2017 at 7:30 am to Tuesday, October 10, 2017 at 2:00 pm. Authors are encouraged to interact with attendees during this time but are only **required** to be present during the Abstract Poster Luncheon.

Poster Mounting and Removal

- Poster Mounting - Friday, October 6, 10:00 am - 6:00 pm (San Diego Convention Center – Hall E)
 - If authors are unable to mount their poster during the specified time, a colleague may mount the poster
- Poster Removal - Tuesday, October 10, 2:00 pm - 5:30 pm
 - Posters not removed by 5:30 pm will be discarded
 - AABB will not accept liability for lost or damaged posters

Poster Design

- Maximum Poster Size: 42”x42” (strictly enforced)
- Corporate or organizational logos may only appear once on the poster and may not exceed 6” x 6”
- Abstracts are printed in TRANSFUSION Journal. Please do not duplicate your abstract on the poster, but do display your conclusions clearly and boldly

Poster Contents:

Header

- Title submitted on your abstract
- Presenting authors and all co-authors
- Affiliations

Body

- Purpose or objective
- Methods
- Results
- Discussion
- Summary/conclusions
- Acknowledgments -- include any sources of funding received

Poster Presentation

- Information should have a professional appearance
- All information should be easily read from at least 5 feet from poster
- Information may consist of photographic or line images.

Poster Printing

AABB has teamed up with FedEx Office to provide a printing option for your poster.

Professionally printed posters are available for purchase online at:

<https://docstore.fedex.com/hco1324>. FedEx accepts one page poster files in PDF or PowerPoint format.

Pick-up hours are Friday, October 6 – 10:00 am - 6:00 pm, in the FedEx Office store in the San Diego Convention Center lobby.

WITHDRAWN ABSTRACTS

Abstracts can only be withdrawn under extenuating circumstances after acceptance decisions have been announced. If an author determines that a poster must be withdrawn, he/she should contact abstracts@aabb.org as soon as possible and include the abstract number, title, presenting author and reason for withdrawal request. The decision to permit an author to withdraw a poster will be at the discretion of the Selection of Abstracts Committee and the Committee Chair. If your abstract must be withdrawn during the meeting, notify staff in the

AABB Headquarters office at the San Diego Convention Center. Failure to present an accepted poster without prior notification may jeopardize your ability to present at future meetings. Due to advance print deadlines, withdrawn posters may be listed in the abstract supplement to the AABB TRANSFUSION Journal and in the printed conference program.

ABSTRACT TIMELINE

Poster Display Hours

Saturday, October 7 - 7:30 am through Tuesday, October 10 - 2:00 pm

Onsite Poster Pick-up and Mounting

Friday, October 6 - 10:00 am - 6:00 pm

Poster Presentation Luncheon

Saturday, October 7 - 12:00 pm – 2:00 pm ([Author presence is mandatory](#))

Poster Removal

Tuesday, October 10 – 2:00 pm – 5:30 pm

Poster
Number
4" x 4"

