

AABB2025 Ancillary Meeting Guidelines



ELIGIBILITY

Only the following may request ancillary meetings:

- 2025 AABB Annual Meeting exhibitors
- Universities
- Nonprofits
- San Diego-based AABB-Accredited facilities

All meetings must be approved by AABB, regardless of location. Unauthorized events may result in loss of Priority Points and future participation.

PERMITTED TIMES

For events including AABB attendees (non-company personnel).

- **Thursday, Oct. 23;**
8:00 AM – Midnight
- **Friday, Oct. 24;**
8:00 AM – Midnight
- **Saturday, Oct. 25;**
7:30 PM – Midnight
- **Sunday, Oct. 26;**
5:30 PM – Midnight
- **Monday, Oct. 27;**
8:15 PM – Midnight
- **Tuesday, Oct. 28;**
12:15 PM – Midnight

PERMITTED EVENTS

Invite-only, with attendee list and topic submitted:

- Focus/Market Research Groups
- Hospitality Suites (closed during official events and after midnight)
- Social Functions (non-CME/CE)
- Investigator/KOL Meetings
- Patient Group/Nonprofit Meetings

Educational/scientific events are prohibited unless approved as Industry Workshops.

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2025
SAN DIEGO
OCTOBER 25-28

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NON-ATTENDEE ANCILLARY MEETINGS

Company personnel only. Allowed daily from 5:00 AM – Midnight.

Examples:

- Internal Staff/Board Meetings
- Business-to-Business (B2B) Meetings

Rules & Requirements

- One request form per event/day.
- Start times include transportation.
- All costs are the organizer's responsibility.
- Changes require resubmission.
- AABB approval is required before booking hotel space.
- Events may be listed on the AABB website if required information is submitted by Wednesday, Sept. 24.

Fees & Deadlines

- \$500 non-refundable fee per event/day.
- Submit requests by Sept 24.
- Cancellations due by Oct 1.
- Allow 5 business days for review.

CONTACT

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[Click Here to Submit an Online Request Form](#)